



# SUMMER STAFF APPLICATION

515-275-3078

info@sunstreamretreat.org

Name (First and Last): \_\_\_\_\_

Applications that are completed and returned to Sunstream by **December 1** will be entered to **win one of three \$100 gift cards.**

*\*\*Positions are given on a first-come, first-served basis.*

Online applications can be found at [www.sunstreamretreat.org/employment](http://www.sunstreamretreat.org/employment)

Scan and email your completed application to [mackenzie@sunstreamretreat.org](mailto:mackenzie@sunstreamretreat.org) or mail it to:

Sunstream Retreat Center  
1130 Juneberry Rd  
Ogden, IA 50212

**Summer Staff Positions run from June 1 - August 18, 2024.**

**Sign on Bonuses:**

June 1 - July 31 - \$200 Bonus

June 1 - August 9 - \$300 Bonus

June 1 - August 18 - \$500 Bonus

*\*\*To receive the bonus you must be a full time seasonal staff (Average 32 hours per week) and work completely through the dates listed*

**Alumni/ Returning staff: \$50 per referred summer staff that works June 1 - July 31.**

**Personal Information:**

Home Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Email: \_\_\_\_\_

Parent/ Guardian Name(s): \_\_\_\_\_

Parent / Guardian phone (if under 18): \_\_\_\_\_

Are you a U.S. Citizen? Yes / No (If no, do you have a valid Work Visa? Yes / No)

Date of Birth(mm/dd/yy): \_\_\_\_/\_\_\_\_/\_\_\_\_ Age: \_\_\_\_\_ Gender: M / F

Shirt Size: S / M / L / XL / XXL / XXXL

**Church Affiliation:** (Leave blank if not applicable)

Church Attending: \_\_\_\_\_ Attending Since: \_\_\_\_\_

City, State: \_\_\_\_\_ Denomination: \_\_\_\_\_

**Education:**

HIGH SCHOOL

9 / 10 / 11 / 12 / Graduated

School: \_\_\_\_\_

City, State: \_\_\_\_\_ Date of Graduation (Expected or completed): \_\_\_\_\_

COLLEGE

Fr. / So. / Jr. / Sr. / Graduated

School: \_\_\_\_\_

City, State: \_\_\_\_\_ Date of Graduation (Expected or completed): \_\_\_\_\_

Degree: \_\_\_\_\_

**Position Preferences:** Please circle all you would be interested in.

Adventure Staff Lead / Adventure Staff / Housekeeping / Kitchen / Recreation

## **Position Descriptions:**

### Adventure Staff Lead

Individual(s) who oversee the Adventure Staff must be at least 18 years old. They are required to live on site for the duration of the summer. The lead does everything the Adventures Staff do but also has leadership responsibilities. Responsibilities include, but are not limited to, meeting with head staff daily to review the schedule, mentorship with other staff, growing in conflict management, facilitating recreation daily, filling gaps as needed.

### Adventure Staff

Individuals who are typically between the ages of 14 to 25. Help serve and facilitate the camps who come to Sunstream. Jobs range from facilitating recreation, to cleaning up rooms after groups leave, to working in the kitchen or snack shack. Adventure Staff have the opportunity to grow with other staff, improving customer service skills and deepen their relationship with God if they desire.

### Kitchen Staff

People who are 16+ years old are interested in working in the kitchen only. Roles could include: Preparing, cooking and/or serving food, cleaning the dining hall, working in the dish room.

### Housekeeping Staff

A part time position, working 1 - 3 days a week, used primarily on "flip days" when a camp leaves and a new camp comes. Helping lead teams for cleaning dorm rooms, meeting spaces, etc.

### Certified Recreation Staff

Someone who wants to work on a part time basis available Spring through Fall to facilitate recreation (Ziplines and Rockwall). Must be at least 18 years old.

**Other Information:**

**Yes      No**

Do you smoke?		
Do you drink alcoholic beverages		
Do you use controlled substances? (illegal or non-illegal)		
Do you have any pending arrests or have you ever been convicted of a crime?		
Have you ever been found guilty for any offense involving a minor child?		
Have you ever been denied the opportunity to work with children in any capacity?		
Have you ever been convicted of a felony?		
Have you ever been terminated from employment as a result of workplace violence?		
Have you been to Sunstream before? If so, When? _____		
Have you worked at another camp before? If yes, Which camp(s)? When and what were your responsibilities? _____		
Have you ever applied for a position at Sunstream before now? If yes, when? _____		
Have you ever worked at Sunstream before? If so, when? _____		
Are you available to work the entire summer? ( June 1 - August 18?) If no, see below*		
Are you interested in staying onsite?		
Are you interested in a leadership role? If so, to what capacity? _____		
Are you interested in full time work? (32+ hours/ week) If not, how many? _____		
Are you interested in becoming certified for Ziplines & Rockwall? <b>*Must be 18+ years or older before June 1. Must be available starting May 28, 2024</b>		
Are you interested in getting lifeguard certified? (Must be 15+ years old)		

**\*If you are unable to work for the entire summer, what dates would you need off and for what reason(s)?**  
*This is not an official time off request. Hiring preference will be given to those who can stay for the entire summer but time off may be granted as needed.*

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**\*If you have any days that you are unable to work, list those here (Ex. Drivers Ed, Appointments, etc.):**

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**References:** Must be someone who you've known for at least 6 months. New Staff must list and have their references fill out our reference form. Returning staff must list their references.

**\*\*New Staff:** You must send the link to the online reference form to your references. We will not contact them for you. This list just lets our office know who will be contacting us on behalf of you. The form can be found on our website or at this link: <https://forms.gle/q5v1sFa9fwHJttWv9>

Academic or Pastoral Reference

Name: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Family Reference

Name: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Work Reference

Name: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

**Applicant Agreement**

- If my application is accepted, I can be depended upon to cooperate with the Camp Director and other leaders, to be subject to camp regulations, and to sacrifice personal desires in the interest of the guests and Christ.
- By signing this application form I (or my parents if I am under 18) release and waive any and all claims arising out of the use by Sunstream and its authorized designee of my likeness and/ or my voice on film, video tape, or sound recording in any promotional literature, film or camp website.
- I hereby authorize all previous employers to furnish my record, reason for leaving, and all information they have concerning me, and release employers/references from all liability or damage arising therefrom.
- I also understand that Sunstream will conduct a background check for anyone over 18.
- I certify that everything in this application is correct and truthful. Employment may be terminated at any time if I have given false or incomplete information on this application.

Applicants Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent signature (if applicant is under 18 years old) : \_\_\_\_\_